



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	GYANPEETH DEGREE COLLEGE
• Name of the Head of the institution	MR. CHANDRA PRASAD GHIMIRE
• Designation	PRINCIPAL IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9577721871
• Mobile No:	8011039872
• Registered e-mail	gyanpeethdegreecollege1993@gmail.com
• Alternate e-mail	chndraghimire@gmail.com
• Address	NIKASHI, BAKSA (B.T.R.)
• City/Town	MUSHALPUR
• State/UT	ASSAM
• Pin Code	781372
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	BODOLAND UNIVERSITY				
• Name of the IQAC Coordinator	DR. MANESWAR BARO				
• Phone No.	9394923489				
• Alternate phone No.					
• Mobile	8011717374				
• IQAC e-mail address	iqacgdc1993@gmail.com				
• Alternate e-mail address	maneswarbaro71@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.33	2023	14/09/2023	13/09/2028
6.Date of Establishment of IQAC	15/07/2014				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Online Computer Centre	RUSA	30/09/2024	9640000.00
Institutional 1	Digital Class Room Building	Regional Govt.	29/05/2023	9644049.00
Institutional 1	Digital Interactive Language Laboratory	BTR Government	01/01/2024	2486030.00
8. Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9. No. of IQAC meetings held during the year				
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
1. A MoU was signed with Davit Foundation , an academic and faculty development NGO in 2023.				
2. MoU signed with Assam Down Town University, Guwahati to collaborate mutually in December 2024.				

3. Career Council programmes are organized for the benefit of the students every academic year.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
An Induction programme was organised in the beginning of the year for the students.	Participation of the students in the academic activities found encouraging through out the year.
Carrer counselling and orientation programme was held .	It benefited in the placement of a number of students.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	22/01/2025

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	04/02/2025

15. Multidisciplinary / interdisciplinary

The college was established with Arts stream. With the relevant disciplines of humanities the college is engaged in cultivating and innovating the higher education among the students. The intellectual, cultural, national spirits of the students are focused through the multidisciplinary organization/distribution of the available disciplines. Multi-lingual learning environment is always emphasised inside and outside the classroom. Under NEP-2020 the college is providing multidisciplinary courses as per the syllabus framed by the affiliated university. Since the academic session, 2023-24 the Science Stream has been introduced in the college. Thus, multi-stream courses has most possibility in the college in coming times.

16.Academic bank of credits (ABC):
The academic bank credit is under process for getting implementation in the college. The teaching-learning process is student-centric. Assignments, fieldworks along with summative and formative assessments are used to evaluate the students' learning process.
17.Skill development:
Some skill development courses functions in the college and a cell is supervising the performances of these courses. Spoken courses in Nepali, Bodo, Assamese and English aim at developing communication skill in the language concerned. Native speakers are not admitted in the spoken course in Nepali, Bodo and Assamese.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The locality where the college is situated within the ambit of multiculturalism. So, in its academic activities the college attempts to uphold the multicultural traits of the locality. Languages of Assamese, Bodo, Nepali, Shadri (adivasi) are spoken in the cross-sectional way at the college campus. As the medium of instruction the three languages of Assamese, Bodo and Nepali are used in the college. Gyanpeeth Degree College is committed to the promoting and preserving the indigenous languages of the locality and thus, it is helping the national integration.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Gyanpeeth Degree College works on the value-based education so that the students become a responsible product of the nation. The students are made aware of the fact that learning is a life-long process and that continuous learning is necessary to face the challenges of both personal and social life. Each discipline along with administration has course outcome procedure which aims at creating responsible citizen of the nation.
20.Distance education/online education:
The teachers of the college take online classes using available technological tools like Google Classroom, Zoom, Google Meet, YouTube, Whatsapp. This is note worthy that the college is on the Indo-Bhutan border and therefore, the network connectivity is poor.
Extended Profile
1.Programme

1.1	1
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	1210
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	435
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	225
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	26
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1988205.00
4.3 Total number of computers on campus for academic purposes	25

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gyanpeeth Degree College innovates within these established academic structures, committed to providing holistic development for its students. Departmental reports are collected at the end of each academic session, documenting the academic and co-scholastic work undertaken by the department in that year, thereby compiling its response in a systematic manner.

Teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. It has technologically planned infrastructure which makes it possible for all our students to engage in an appropriate teaching-learning process.

- Experiential learning for the students through internships, projects, and field trips is specifically facilitated. GDC library provides access to a vast repertoire of international and national journals, reports, books etc.
- Complementing the pursuit of effective curriculum transaction is the strong tutorial and mentor-ward system. Through focused interactions and guidance offered by the teachers, students are able to have their academic and other issues suitably

addressed.

- Gyanpeeth Degree College is located in the international border with multi lingual atmosphere where students can learn diverse language and can share cultural discourses. To teach language there is also facilities of language learning add on courses.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated under the Bodoland University Kokrajhar, and therefore it follows the pre-determined syllabus and guideliness to set its academic calender to provide the holistic development of the students.The Institution has its own strictly followed academic calender from the beginning of the session and accordingly the academic activities related to students classroom teaching -learning as well as the internal evaluation is done.

- The classes commence following the academic calender from the beginning of the academic year,
- The Odd and Even exams are conducted within a time frame.
- The Sports and other co-scholastic activities, festivals, holidays,election. excursion, annual day functions etc are done following the college academic calender.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG

B. Any 3 of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

106

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

106

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution offers courses that integrate cross cutting issues as a part of curriculum. It organizes seminars, invited talks, workshops, and awareness programmes.

1. The college offers courses relevant to Professional Ethics, Gender, Human Values and Environment Sustainability.
2. Add on/Certificate courses on variety of topics are conducted.
3. Projects, study tours, assignments, other extension and outreach activities are designed to inculcate values among the students.

Professional Ethics

The Grievance and Redressal Cell, A notice Board, A staff welfare committee are constituted to monitor and maintain the timely measures.

Gender

The institution plays important roles to promote the issue of Gender sensitization by conducting various activities through Women

Cell, NSS and NCC. Self-defense training, experts' talks etc. organized.

Human Values

Persons of high eminence are invited to deliver talks on human values. The workshops and seminars are organized on personality development and character building. Efforts are also being made by observing birth and death anniversaries, events and national festivals.

Environment and Sustainability

The institution shows concern over environmental issues; biodiversity and sustainability. The Eco Club, NSS and NCC are always conducting different activities related to environmental issues. A MoU is signed with the NGO Manas Sousi Khonkhor Eco Tourism Society, Baksa.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

300

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1500	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
435	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Special initiatives is taken for slow learners and advanced learners with the discussion in Academic Council and tutorial class is taken for the upliftment of such type of students. Assignments are given time to time to measure their potentialities and their outcome is	

recorded. The individual departments give tests and accordingly the feedback from the students are taken for further references.

Remedial classes and Individual Interaction is initiated with ICT tools.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1210	26

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has made a learning environment that keeps the students at the centre of learning. Since the adoption of Outcome Based Education (OBE) or Assurance of Learning (AoL), more student centric learning methods have been used by the faculty members in addition to the conventional lecture method.

Humanities Subjects:

- Assamese, Bodo and Nepali departments often organize Theme Based Quiz related to various themes.
- Department of Assamese publish 'BATSORA' yearly basis that enhances the knowledge and experiences regarding publicity, proof reading, etc.
- Theatre, Workshops and Heritage and Folklore Exhibitions are part of the learning process.

Social Science Subjects:

- Field trips have become part of the curriculum delivery. Faculty members use case study method and real world situations while delivering their courses.
- The students at UG level are required to do group projects on a suitable topic related to Geography, Economics...
- Group discussions, debates and quiz are conducted on a regular mode under the supervision of faculty members.
- Online Quiz platforms like Google classroom are extensively used.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculties are regularly using the available ICT tools like Desktop, Laptop, Projector, printing Equipments in effective teaching learning process. The College has access to WiFi (IQAC Primary Router) to cover the whole campus to enable the students as well as teachers to have easy access to the Internet facilities. In the Central Library(Late Prasanna Sarma Memorial Central Library) there are sufficient numbers of Desktops to facilitate students use of ICT tools. There is a Language Lab with 14 computers and a computer Lab with 20 computers for the use of students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution strictly adheres with the system mandated by Bodoland University for both the Continuous Internal Evaluation (CIE) and the End Semester Examination (ESE) The ratio of weightage is 20% (CIE) and 80% (ESE) in UG programmes. In UG programmes, the CIE components are attendance (04 marks), test papers (10 marks) and assignment/seminars (06 marks). The reforms initiated during the assessment period are given below.

The College has a fully-fledged examination wing headed by the Chief Superintendent of Examinations. The Superintendent is supported by a senior assistant and three technical staff.

IQAC and Examination Committee (Pre-scheduling of Internal Examinations):The tentative dates of test papers are planned well in advance by the IQAC in consultation with Examination Committee and College Council.

Internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (test papers).

Evaluation Results:The students get their valued answer scripts within one week of the date of exam and teachers discuss model answers and enter the marks in the portal.

Internal Mark Forms:A forms (showing different internal components

of each subject) and B forms (consolidated internal marks of students) are generated and published on department notice boards.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an examination Cell to deal with the internal examination related grievances of the students. The Officer incharge of the examination is the Principal of the college and the Assistant Incharge of the examination would be a faculty member changed time to time take all the necessary initiatives to monitor and evaluate the whole process of the examination. Those students who remain absent during examination on a valid ground are given a second opportunity to write free and transparent internal examination conducted by the Examination Cell. The Sessional examination is conducted once in a semester by the institution in a very transparent manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- IQAC entrusted a committee in 2017 to introduce Outcome Based Education (OBE) in the college. This initiative was resorted when the university introduced new curriculum for graduate programmes.
- The Departmental Advisory Committee (DAC) of each department has prepared Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) on the basis of learning objectives mentioned in the university syllabus and core values and mission of the institution.
- DAC also outlines the Course Outcomes (COs) in consultation

with the concerned teachers who deal with a particular course.

- The IQAC has made POs, PSOs, and COs part of the course file. IQAC of the college also has organised workshops on OBE to familiarise teachers with ICT.
- POs, PSOs and Cos are well displayed on the website.
- Head of the Department and the concerned class teacher explain various programme outcomes to the students in the department orientation meeting.
- Teachers also explain the pattern of questions in the internal question papers and its connection with the course outcomes.
- In some courses, the POs, PSOs and COs are included in the University Syllabus itself.
- A handbook of POs, PSOs and COs is available on the table of Head of the Department for ready reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Students can learn the socio-cultural values of life. Skill-building capacity of the students are increased. Soft skills like the leadership qualities are learnt and it helps students to get job. Indian knowledge system is learnt basically by the students of literature. Ethics, spiritualism and morality in the Indian and global context are learnt at the end of the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gyanpeethdegreecollege.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The college runs effectively National Service Scheme and National Cadet Corps Units. Several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Eradication of superstition, specially on 'Witch Hunting', Environmental awareness, Women empowerment, National Integrity, Health check up camp, Veterinary guidance, Farmers meet, etc.

The NCC unit of the college comes under 30 Assam B.N. NCC. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Yellow Line as free Tobacco Zone, Road Safety Week, etc.

The Departments take responsibilities for shaping students into responsible citizens by making students like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Awareness Programme on Menstruation, Voters awareness, etc. Different important days like World Environment Day, Human Rights Day, etc. All these activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a teaching Block and spacious classrooms, tutorial rooms, department rooms, Geography Lab and Psychology lab. Sufficient classrooms are equipped with projectors. There is a computer lab available with adequate computer equipment, internet connectivity and projectors to support practical sessions. The campus is Wi-Fi enabled for the benefit of students and faculty.

The well-stocked College Library is spread over first floor of an impressive two- storied building, with a total area of 381 sq meters. The student reading room is Wi-Fi enabled and has a seating capacity of 50 users. The library has a property counter, librarian's room, circulation (Issue/Return) counter, Online Public Access Catalogue, Processing Section, and Stacks and computer access.. The extreme left side of the library is dedicated to the e-library, which has 100 mbps internet bandwidth to access e-journals through INFLIBNET and N-LIST, and a counselling-cell. The magnificent Auditorium, established in 2012, has a total area of 552.19 sq. m. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium The indoor stadium covers area of 600.00 sq. m.

Gymnasium cum yoga centre is situated at the backside of the college having 767.20 sq. m.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a spacious auditorium, established on 2012, covering an area of 552.19 sq.m. for the demonstration of cultural activities of the students belonging to different caste and communities. Fresher's social is organized with cultural programs;

cultural rally demonstrates the multi culture of the students from different tribes and community.

Gymnasium cum yoga centre situated at the backside of the college allows the students to do the needful for yoga training.

Sports and games competitions for both boys and girls students are organized time to time and the annual college sports day is organized to evaluate the capabilities and physical proficiency of the students.

The gymnasium is well equipped with all the tools and equipments for the students to enhance and boost the physicality of the students and a regular training is carried out by a trainer.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1988205.00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library namely Prasanna Sarma Memorial Central Library is covered with 381.00sq./mt. are of the campus. Keeping in mind this fact, the library of the college has all the necessary requirements of the students and teachers. The college purchases books from time to time as per the funds given by the government. At present, it has a total of 14277 books. The college has already transformed the manual library to an automated one to help the students to find books that they require. Students can also search through Online Public Access Catalogue (OPAC) named KOHA which is a full-featured open-source ILS. The college also has registered for subscription of online journals (N- LIST). Besides, students also access online study materials from the National Digital Library, E-pathshala, Directory to Open Online Access Journal, and Online Reservoir of Indian Thesis (Sodhganga).

Amount Spent on Books, Journals: A good amount of books and journals are purchased for the benefit of the learning community.

Per Day use of Library: As the college OPAC active from January, 2021, so the previous attendance of the staff and students were made by using attendance register.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above								
<table border="1"> <thead> <tr> <th data-bbox="84 365 542 421">File Description</th> <th data-bbox="550 365 1468 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 432 542 521">Upload any additional information</td> <td data-bbox="550 432 1468 521" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 533 542 694">Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td> <td data-bbox="550 533 1468 694" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded			
File Description	Documents								
Upload any additional information	No File Uploaded								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
73000.00									
<table border="1"> <thead> <tr> <th data-bbox="84 1037 542 1093">File Description</th> <th data-bbox="550 1037 1468 1093">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1104 542 1149">Any additional information</td> <td data-bbox="550 1104 1468 1149" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1160 542 1216">Audited statements of accounts</td> <td data-bbox="550 1160 1468 1216" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1227 542 1388">Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td> <td data-bbox="550 1227 1468 1388" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Audited statements of accounts	No File Uploaded	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded	
File Description	Documents								
Any additional information	No File Uploaded								
Audited statements of accounts	No File Uploaded								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
35									
<table border="1"> <thead> <tr> <th data-bbox="84 1686 542 1742">File Description</th> <th data-bbox="550 1686 1468 1742">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="84 1753 542 1798">Any additional information</td> <td data-bbox="550 1753 1468 1798" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="84 1809 542 1899">Details of library usage by teachers and students</td> <td data-bbox="550 1809 1468 1899" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Details of library usage by teachers and students	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Details of library usage by teachers and students	No File Uploaded								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet conn

- There is a ICT Committee to see the need and necessities of ICT equipments and other needs.
- Under www.gyanpeethdegreecollege.in is the official website of Gyanpeeth Degree College, Nikashi. All official notices, advertisement, admission and other processes are maintained by this website.
- Late Prasanna Sarma Memorial Central Library is digitized and the ILMS is followed through KOHA.
- The college has also the facility of LAN, Wi-Fi and 100 mbps internet connection.
- There is a computer room for the certificate course on computer.
- Two digital rooms with projector and digital lecture stand.
- The institution is smoothly covered by C.C. T.V. Cameras.
- The College has 10 UG departments. All the departments has one Desktop set
- The IQAC office comprises of sufficient numbers of computers (Two Desktop, One Laptop), scanner (one general, one colour), printer (one colour and one general) with other facilities needed.

All the I.T. equipments are updated and maintained regularly. The college does have any permanent staff for maintenance and maintained the same on hire basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1988205.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- Under the name of www.gyanpeethdegreecollege.co.in is the official website of Gyanpeeth Degree College, Nikashi. All official notices, advertisement, admission and other processes are maintained by this website.
- Late Prasanna Sarma Memorial Central Library is digitized and the ILMS is followed through KOHA.
- The college has also the facility of LAN, Wi-Fi and 100 mbps

internet connection. The facility is provided for the teacher, student and office staff.

- Besides the computer room, two other digital rooms with projector, digital lecture stand where teachers impart PowerPoint Presentations (PPT) as per the need of students.
- For the safety, security of man and material all the significant areas of the institution is smoothly covered by C.C. T.V. Cameras, so that if any unwanted event occur the Head of the institution get sufficient proof from it.
- All the official activities need computer and I.T. facilities now. Hence, there is one technician and hire additional persons when necessary. The IQAC office is also comprises sufficient numbers of computers (Two Desktop, One Laptop), scanner (one general, one colour), printer (one colour and one general) with other facilities needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

533

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

61

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

20

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

1. Students selected for inter university Wushu Competition.

2. Recognition to students on Inter college drama competition.

3. A Student was nominated as a coordinator to Voters Club. by district administration.

4. Neheru Yuva Kendra (NYK) has recognised students for their proficiency in various co curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is registered under Society Registration Act (Regd. No. RS/BAK/260/RFS-Reng of soc/202401373 of 2024-25. The meeting is conducted every year in order to reconnect with the Alumni and celebrate their success and various achievements. Departmental alumni gatherings are also conducted on that day. Financial Contributions: Alumni Association has been extending their financial support in the development of infrastructure facilities of the institution. Non-financial Contributions: The alumni association has instituted a lecture series in the year 2021 by arranging lectures by distinguished alumni of the college. Gift a Book- Lift a Life: The Alumni have instituted an innovative venture titled 'Gift a Book: Lift a Life' to enhance collection in our library by procuring books from various stakeholders. Career Guidance and Placement Services: Alumni members who are in good positions conduct career guidance programmes and offers placement services for the students to achieve their career goals. Mr. Dhanjit Kalita, a popular Tuber, is conducting a lecture series on the topic. Curriculum Feedback: The Alumni members register their feedback on curriculum through offline at the primary stage of starting this process and online process is available now. Alumni Newsletter: The association annually publishes its newsletter highlighting important activities and achievements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the college is reflective of effective leadership keeping the vision and mission of the institution. The College is empowered to form committees/cell by generally approving members as recommended by Teacher Staff Committee. The Teacher Staff and Committees/Cells formed by Teacher Staff help the Principal on academic and administrative matters. The Meeting of Teacher Staff is organized regularly. The Student Union Body and students also participates in the overall development process of the college. Information relating to transparency and accessibility is ensured through the college website, RTI, etc. Financial management and financial transparency are done through the college and government audit. For the Non government fund, it is audited by the Directorate of Higher Education, Kokrajhar and for others; it is audited by the Directorate of Audit, Government of Assam and Accountant General, Government of India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College forms various committees/cells are formed. There are committees/cells like Academic Committee, Library Advisory Committee, Purchase Committee, College Development Committee, Examination Committee, Admission Committee, Grievance Redressal Committee, Students Union Body Election Committee, Games & Sports Committee, Discipline & Anti Ragging Committee, Placement Cell, etc. to look after the activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. **Governing Body:**The Governing Body is working as per the rules by the Department of Higher Education, Govt. of Assam.

2. **Administrative set up:**The Principal is the head of the office administration and academic side.

3. **Function of various Bodies:** Some bodies of the college:

- Teachers' Staff
- Placement Cell
- Internal Quality Assurance Cell
- Academic Committee
- Examination Committee
- Anti-Ragging Committee
- Grievance Redressal Cell
- Purchase Committee
- College Development Committee
- Election Committee
- Mentor-Mentee Committee, etc.

Service rules:Among the employees of the college, the full-fledged

provincialised teachers are follow UGC Rules and the government of Assam as well.

Procedures: College maintains transparency in office functioning.
Recruitment:The full-time teachers are appointed as per UGC guidelines. However, the Part Time Faculties of the college are appointed by the college.

Promotion Policies: Faculty members of the college get their promotions through Career Advancement Scheme (CAS). The Non Teaching staffs of the college get their promotions as per the directives of the Government of Assam.

Grievance Redressal Mechanism:College has a Grievance Redressal Cell, Anti Ragging Committee and Women Cell to solve problems relating to the grievance of the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Governing Body:**The Governing Body is working as per the rules by the Department of Higher Education, Govt. of Assam.

2. **Administrative set up:**The Principal is the head of the office administration and academic side.

3. **Function of various Bodies:** Some bodies of the college:

- Teachers' Staff
- Placement Cell
- Internal Quality Assurance Cell
- Academic Committee
- Examination Committee

- Anti-Ragging Committee
- Grievance Redressal Cell
- Purchase Committee
- College Development Committee
- Election Committee
- Mentor-Mentee Committee, etc.

Service rules: Among the employees of the college, the full-fledged provincialised teachers are follow UGC Rules and the government of Assam as well.

Procedures: College maintains transparency in office functioning.

Recruitment: The full-time teachers are appointed as per UGC guidelines. However, the Part Time Faculties of the college are appointed by the college.

Promotion Policies: Faculty members of the college get their promotions through Career Advancement Scheme (CAS). The Non Teaching staffs of the college get their promotions as per the directives of the Government of Assam.

Grievance Redressal Mechanism: College has a Grievance Redressal Cell, Anti Ragging Committee and Women Cell to solve problems relating to the grievance of the students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has effective welfare measures for its teaching and non-teaching staff. The various welfare schemes are: 1. Medical Allowance, 2. Maternity benefits. 3. Paternity leave. 4. Child Care leaves.

Staff Welfare Committee is established to look into the matters related the staff time to time.

The following facilities are also provided to employees for efficient functioning :

*Free Wi-Fi Facility.

*Employees Fund.

*Canteen Facilities.

*Special casual leaves is granted on critical medical emergencies.

*Parking facilities.

*Gymnasium for the staff/students.

*Free health check- up.

*Leaves are granted to the teachers for pursuing PhD programme.

College Performance Appraisal System :

The institute Facilitates the professional growth and enrichment of

the employees by implementing an effective performance appraisal system.

Teacher Performance Record :The teacher are asked to record their everyday engagement. Each and every details related to lesson plan, test, assignments, remedial classes, leave taken are recorded .

Evaluation by Management :The college has an Academic Committee which evaluate the performance of teachers.

Staff Evaluation by HOD :Each Department is evaluated by the respective Heads also and they prepare confidential report of the Academic performance of the Faculties highlighting both the strength and weaknesses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There are two types of Performance based evaluation. The first is called "PBAS [performance based appraisal system]" and the second is called "annual secret-report". The PBAS provides a feedback of the faculty member. All teaching faculty member fill the prescribed format of PBAS for self-appraisal. The institution has PBAS for assessment of teaching staff. The appraisal report is based on the

annual performance of the employee on the basis of their academic, research and other extracurricular activities. The format contains 4 main parts. Part-A: general instruction, Part-B: Academic performance, Part-C: other related information and Part-D: Comment on the self-assessment by the Higher-Education Department of Assam Government. The main part, i.e., Part-B consists of 4 categories. Category-I includes "Teaching-learning and evaluation related activities. Category-II includes "Co-curricular, extracurricular and professional development related activities. Category-III includes "Research and academic contribution". Category-IV includes "Summary of the API" to be filled by the teaching faculty. Another type of evaluation is called the secret-report of the employee. It is then sent to higher authority of the Higher Education Department of Chattisgarh Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts both external and Internal financial audits regularly to the various financial transactions done by the college with a view to keep every aspects transparent. The college has a social audit including the two dignified and commerce background personalities from the area to keep the record distictly evry financial year, apart from this the Institution has a provision of keeping the financial audit done by a competent Charter Accountant of the area. Once the social audit is approved by the Governing Body of the college , it is forwarded for the CA to further verify the whole financial audfit of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, student Tuition fee is the major source of income for the institute.
- Alumni contribute to the institute by raising funds to purchase items like Water Filter, Dustbin, Almirah, Wall clocks, etc.

Utilization of Funds

- Finance Committee is constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- Purchase Committee seeks quotations from vendors.
- The Principal along with the Purchase Committee ensure that the expenditure lies within the allotted budget.
- Resource Mobilization Policy and Procedures
- The institutional budget and expences is scrutinized and approved by the top management and Governing Body.
- Statutory auditors are also appointed who certify the financial statements in every financial year.

- The grants received by the college are also audited by certified auditors.

Optimal utilization of resources

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings. The college infrastructure is utilized as an examination centre for Government examinations/University Examinations. Library functions beyond the college hours for the benefit of students, faculty, alumni, other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has contributed significantly towards the well being of college.

Institutionalizing the quality assurance strategies and processes :

- Importance on best quality people.
- Attract the students who have passion, commitment, leadership potential.
- Provide a high quality educational experience.
- Inject a spirit of enterprise into education.

Reviews teaching learning process, structures & methodologies of operations :

1. Review Meeting of Academic Council: The academic council organized meetings whenever necessary. Principal is the chairperson of Academic Council.
2. Feedback System: The Feedback is done separately from the parents, teachers, students and Alumni members.
3. Display of Answer Script of the Student written on Sessional Examination: The Sessional examination is held before final examination of each semester. Answer script of the said

examination is shown to the students after examining the script.

Learning outcomes:

1. Display of Cos, Pos & Psos in the Department: Cos, Pos and Psos of each department are displayed from the departments separately.
2. Teaching plan: Teaching plan is prepared by the department.

Record Keeping on Departmental, Official & IQAC Level: Records are maintained by the faculties. Students' records are maintained at Departments. All faculty members' individual as well departmental profiles are preserved at IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC holds its meeting once in three months.

IQAC collaborates with Davit Foundation in partnership with Nehru Yuva Kendra, Azara Guwahati, Assam, ICT Academy, Guwahati, Assam for the academic and administrative improvements of the institution.

First Cycle of NAAC Peer Team Visited the college in Aug, 2023 and got 'B' Grade.

The college has ISO certification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security: The institution has a common standard for both boys and girls in regards to the access to learning opportunities within the college campus.

Role of Cell :The College has Women Cell headed by the lady teacher to address and counsel girl students. Along with this the institution has well versed Grievance Redressal Cell, this cell regularly conducts the meetings regarding various issues provided orally/written by the students. Complaint box is also set at a specific location for accepting the written complaints from students. The College also has Discipline Committee, Anti-ragging Committeeto ensure the safety of female students and teachers.

Counselling : Career counselling committee organizes various sessions from time to time for the students where they are apprised of different vocations and career choices.

Mentor-Mentee Committee actively monitors basic needs and problems of the student and provide sufficient help as far as practicable. Plenty of

Common Room: A dedicated common room is available for female students,. The college has an NSS unit combined as females and male students and many activities are organized by these NSS volunteers to walk shoulder to shoulder with their male counterparts.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a waste management committee comprising the faculty members to manage and dispose the waste , unnecessary materials , equipments , rejected tools etc. Some of the waste can be recycled and make useful for the purpose of environmental sustainability.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our Logo signifies our commitment towards the development of society as a whole i. e., "TOMOSO MAA JYORITIRGAMAYA". Our 'College Song' is

unique one where significance of the rich culture and the compositeness is depicted. It seeks a development of all section, class, and community.

The college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. Celebration of 'Bathou Phuja" along with 'Swaraswati Puja' is an example. Commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Fresher Social, Teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, International Yoga day, festivals like Swarasati Puja along with celebrate Bathou Phuja, Republic Day, Independence Day, Human Rights Day, Internation Women Day, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for the personality development and to make them responsible citizens among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Logo signifies our commitment towards the development of society as a whole i. e., "TOMOSO MAA JYORITIRGAMAYA". Our 'College Song' is unique one where significance of the rich culture and the compositeness is depicted. It seeks a development of all section, class, and community.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes and conducted several activities to build and

promote an environment for ethical, cultural, and spiritual values among the students and staff. Celebration of 'Bathou Phuja' along with 'Swaraswati Puja' is an example. Commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivals, like Fresher Social, Teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, International Yoga day, festivals like Swarasati Puja along with celebrate Bathou Phuja, Republic Day, Independence Day, Human Rights Day, Internation Women Day, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for the personality development and to make them responsible citizens among the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice : I

As a regular practice, the Annual College Week festival is organized and the beginning is made with colourful 'Cultural Rally' where students of all community perform their cultural activities 'jhumur', Nepali, 'Khukuri dance', Bengali 'marriage' system are main items of attractions. One of such example is the 'Khukuri Dance' performed by some of our lady students with army costumes reflects the discipline, courage, sacrifice, patriotism, etc. of the Indian military personnel. The group has performed the same on the occasion of 'Asam Gorkha Sammelan', where honourable Chief Minister Dr. Himanta Biswas Sarma came as Chief Guest.

2. Best Practice - Outreach Programme

Some Committees and Cells are created e.g.- Eco Club, Extension Activity Cell, College Week and Cultural Committee, Skill Development Committee, Green Audit Committee, Committee on NSS, Committee on NCC, Voters Club, Yoga Management Cell, etc. In addition lots of practices have been initiated in collaboration with different government departments and district administration of Baksa. 'Bhutankhuti (Daragaon)' village is already adopted by our college. Wild elephant time and again ruin the paddy field and houses. The IQAC, Extension Cell and College NSS Unit are doing hard task with this village.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Upgrading the college to a full-fledged multi-disciplinary autonomous institution is vision of our institution. Maintenance of unity is a prime importance of this area as the area is geographically bordering international border of Bhutan and is an area come under Bodoland Territorial Region which itself formed under the 6th Schedule of the Constitution provides some special provisions for the plain tribe people. India's second largest tea garden "Doomni Tea Estate" is nearby the college. Thousands of people were taken here from North India specially from, Bihar, Jharkhand, Orissa, etc as tea garden labourers. The area where our college is situated is highly diverse in all respect viz., language, culture, religion, tradition, way of life, etc., a kind of mini-India. So, it becomes our prime duty to accommodate the needs of the people and always strengthen the unity and integrity by upholding education.

College establishes a 'Cultural Museum' so that plurality of cultural heritages of the area can be depicted and preserved.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Online examination computercentre will be setup under the grant provided by PMUSHA.

2. Linkage road from Arts stream Block to Science Block will be developed.

3. Digital Classroom for students will be inaugurated.

4. A language Laboratory will be started.

5. A beautiful Flower Garden will be constructed.

6. College Gate will be constructed newly.